



Update Notes – Expense Drill Down

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Purpose of Expense Drill Down

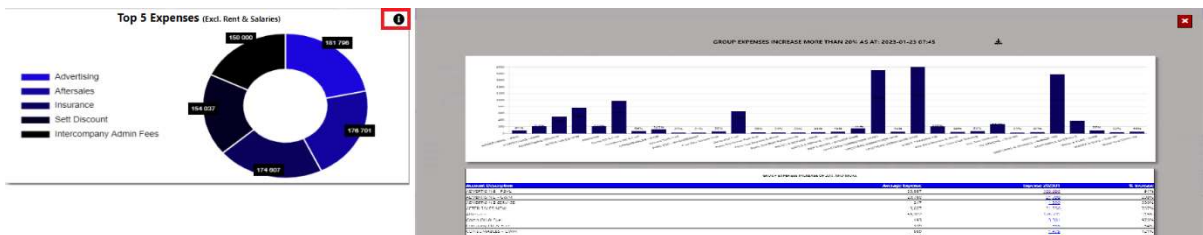
Drill down to the details of the expenses that was processed. From Group user all branches can be viewed for a specific expense.

If user is set up to a range or single branch they will have the ability to view all transactions processed in the specific expense account.

Expense Analytics Screens Available

The following Analytic screens is available.

Overview → Snapshot (Displays the 5 Top Expenses. Once the “i” button is pressed, the expenses that has increased more that 20%). You can now drill down to the details of the amounts that was processed.



Overview → Expense Movers (Selection of Current Month, Last 6 Months, Last 12 Months) you will have the ability do drill down to the period as required to view all processing to the account.

GROUP
EXPENSE MOVERS FOR MONTH OF 202301 AS AT 2023-01-23 | 07:45

Expense Movers Expense 6 Month Expense 12 Month

Description	Average Expenses	Month Expense	Movement	Action
Advertising	474,874	103,997	-79.4%	Query
ADVERTISING - RSVL	45,162	106,666	136.2%	Query
ADVERTISING - GWM	10,233	81,788	797.1%	Query
ADVERTISING - SUZUKI	130,614	-54,289	-141.6%	Query
ADVERTISING NEW	47,020	20,338	-56.3%	Query
ADVERTISING SERVICE	493	2,300	200.9%	Query
ADVERTISING USED	67,703	20,338	-69.7%	Query
AFTER SALES - GWM	0	24,883	248,848,800.0%	Query
AFTER SALES - W/SHIP GWM	-1,347	-643	-59.7%	Query
After Sales Exp	8,460	200	-97.6%	Query
AFTER SALES EXPNDR	49,897	24,883	-50.4%	Query
AFTER SALES NEW	1,306	21,666	2,393.9%	Query
AFTER SALES USED	16,881	15,300	-8.9%	Query
AfterSales	61,016	103,997	168.8%	Query
AfterSales Used	2,218	1,023	-52.4%	Query
Audit Fees	18,800	18,800	0.0%	Query
AUDIT FEES ADMIN	3,400	2,600	-9.0%	Query

Expense Drill Down

Once an amount is clicked this will display the screen that could be exported to Excel.

GROUP - EXPENSE DETAILS FOR CLEANING - RSVL



Home Branch	Account Number	Master Description	Account Description	Month	Date	Reference	Narrative	Amount
	7872	CLEANING - RSVL	CLEANING - RSVL	202212	2022-12-15	0031065981	MONTHLY CLEANING	1 454
	8972	CLEANING - RSVL	CLEANING - RSVL	202212	2022-12-15	0031065981	MONTHLY CLEANING	1 454
	3972	CLEANING - RSVL	CLEANING - RSVL	202212	2022-12-15	0040094848	MONTHLY CLEANING	341
	7972	CLEANING - RSVL	CLEANING - RSVL	202212	2022-12-06	75087	AS PER ESTIMATE 11872	775
	3972	CLEANING - RSVL	CLEANING - RSVL	202212	2022-12-02	02-12-2022	HOSES, CLOTHS, VACUUM NEW HOUSE	1 628
	7872	CLEANING - RSVL	CLEANING - RSVL	202212	2022-12-15	0040094830	MONTHLY CLEANING	329
Total								6 002